

EMPEROR ACADEMY



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FIRST TERM REPORT-JANUARY 2014-APRIL 2014

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The following is a brief report on activities of Emperor Academy for the first quarter (7th January 2014-16th April 2014).

1. SCHOOL OPENING AND VACATION BREAK

The school reopened on 7th January 2014 and closed on 16th April 2014.

2. ENROLMENT:

The school has three (3) classes with the breakdown as follows.

Table 1: School enrolment

Level	Boys	Girls	Total
Nursery 1	4	7	11
Nursery 2	5	6	11
KG 1	3	5	8
KG 2	4	5	9
Primary 1	6	5	11
Total			50

3. STAFFING

The permanent teachers were three (3) in number, with two teachers as part-time for French and Music. Two (2) are class room teachers who are responsible for teaching Nursery1 and Nursery2, and KG1 and KG 2 combined respectively. The head teacher is the third teacher who teaches Primary one (1) in addition to the administration of the school as a whole. The staff are listed in Table 2. Staff salaries were paid promptly from funds from Serving Christ Ministries, Inc, USA and local funding.

Table 2: School teaching staff

No	Name	Position
1	Lawrencia A.Tagbor	Head Mistress and Primary 1 Teacher
2	Nartey Robinson	KG 1 and KG2 teacher
3	Gifty Blemano	Nursery 1 and Nursery 2 teacher
4	Emmanuel Addo	Music Part-time teacher for whole school
5	Hountondji Audace	French Part-time teacher for whole school

4. ACADEMIC PROGRESS

There was a tremendous change within the school period and teaching was smooth.

5. PRIMARY 1

Pupils in this class were now focused and could read two letter words. Few could also read some three letter words. Their hand writing has improved and three who were doing their best.

6. KG 1 and KG2

Pupils in this class has also improved. Those who cannot make any head way when the teacher took over can now write the numerals from zero to twenty with less assistance on the arm board. Actually, nine (9) could write in the exercise book without the teacher's assistance. Three can

write with some assistance.

7. NURSERY 1 AND 2

There was a development and progress taken place whereby five can write as at now from 1-5 and A-D. With the eleven (11) pupils however some can scribble on the arm board and others cannot. But with the oral, they can sing and recite rhymes.

8. FRENCH/ MUSIC

These were the part- time subjects. Children are always zealous when subject teachers were around to teach and even those in the Nursery 1 imitate the older ones. These showed that an impact was made.

9. SCHOOL BOARD MEETINGS

The School Board met three times as follows:

Table 3: School Board meetings

No	Date	Meeting
1	4 th January 2014	First Meeting
2	7 th February 2014	Second meeting
3	22 March 2014	Third Meeting

10. PARENT-TEACHER ASSOCIATION

The school has a Parent-Teachers Association. This offers opportunity for teachers and parents to discuss issues concerning their children in the school. One meeting was held on 7th February 2014, the same day that the school board met. The school board members were introduced to the parents and the teachers.

11. PURCHASE OF SCHOOL FURNITURE, TEXT BOOKS AND EXERCISE

The school purchased furniture, text book and exercise books for Primary 1, KG1, KG2, Nursery 1 and Nursery 2. Funds for the procurement were from Serving Christ Ministries, ,Inc, USA.





12. VISITS TO THE SCHOOL

Mr Soren Astrup and Lisbet Mongesen from Denmark visited the school and presented gifts of pencils, crayons.

Kate McDodson of All God's Children International, USA visited the school on 5th March 2014.

13. CONCRETE WORKS

The school is presently using a temporary structure. Some concrete work was done to extend two extra classrooms to the existing ones. The funds for the concrete works was made available from Serving Christ Ministries, Inc, USA.

14. SCHOOL FEEDING PROGRAMME

A donation from Serving Christ Ministries, Inc, USA was made available for school feeding programme. This amount was for school feeding for the first quarter (8th January-16th April 2014).

15. NON-TEACHING STAFF

Deborah Hormeku-Cook

She provided the meals to the pupils in the school by cooking from Monday to Friday. Tomatoes and fresh vegetables are procured daily, while rice and other food stuffs which are not perishable are procured in bulk quantities.

Rosemary Mary Supervisor

Rosemary carries out periodic supervision of teachers. She buys the foodstuff for he cook.

Anthony Nsoh Akunzule

Akunzule carries out the Administrative and Financial Management of the school in consultation with the Board of Directors and Headmistress of the school.

16. SCHOOL REGISTRATION

The school received its official registration from the Registrar-General Department in February 2014. The school is also registered with the Ghana Education Service at the Ningo-Prampram District Assembly.

17. SCHOOL LAND

The school land was cleared on 24th March 2014. The funds for clearing the school land was from Serving Christ Ministries, Inc, USA and local funds. A surveyor has made a new site plan for the school, which will be registered.

18. Internet Access

The school has no internet access for correspondences and therefore pays for sending emails and other information.

19. CHALLENGES

1. Parents inability to provide school uniform, school bags, school shoes and sport uniform to their wards.
2. Irregularity and punctuality of some pupils retard the progress in academic work.
4. Non-payment of the school tuition fees by parents

20. RECOMMENDATION

For proper identification of the school, the school needs:

1. Bill board for the school
2. School uniforms for pupil.
3. School bags for all the pupils
4. School shoes for all the pupils
5. Sports uniform for all the pupil

21. SCHOOL RE-OPENING

The school reopens on 6th May 2014.